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13 March 1957

MEMORANDUM FOR: Chief, Operations School

FROM : Assistant for Headquarters Training

SUBJECT : Weekly Activities Report No. 11
6-12 March 1957

I. SIGNIFICANT ITEMS

Nothing to Report

II. OTHER ITEMS

Plans

a. Six students are already enrolled for Staybehind Operations Course No. 17 scheduled for 15 April - 3 May 1957. Tutorial instruction in Staybehind and Evasion/Escapes will be given to two staff officers and three foreign nationals before this date.

b. On 19 March [redacted] will meet with [redacted] of FI [redacted] staff, the FI and CI training officers, and a representative of FI [redacted] to discuss plans and an agenda for a seminar on liaison with foreign intelligence services. This seminar will be conducted as a step in the planning of the "Clandestine Services [redacted] Course" which will be given by the Operations School. On 8 March [redacted] discussed with [redacted] Deputy Chief, PP Staff, the question of whether the Clandestine Services' PP activities with foreign governments should be included in such a course. [redacted] strongly affirmed that he believed they should be and stated that the PP Staff would give the fullest support to OTR in getting the necessary materials together.

c. A second running of Information Reports, a modification of Information Reporting, Reports, and Requirements is planned for the afternoons of the two-weeks period 25 March - 5 April. The course is primarily to give administrative assistants some practice in the processing of information reports. Four applicants for the course so far have been registered. Maximum enrollment is 10 students.

d. [redacted] has completed a problem in planning to be used in the next running of the War Planning Course. It is now being typed.

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Courses

e. CPW No. 33 is now in its second week. The class of 24 enrollees has been augmented by two OTR auditors, [REDACTED] of Covert Training and [REDACTED] of [REDACTED]. This CPW class is not only the largest to date but also the most mature. Students range in grade from GS-7 to GS-15 (the average being GS-12) with an average age of 37. About one-third are FI and two-thirds PP and all but one have had some overseas experience in business, military or with the agency. WE has the largest representation, there being eight students from that Division alone.

f. Nineteen of the original 22 students registered in Information Reporting, Reports and Requirements will complete the course on 15 March. Two did not start, and one was withdrawn early. The size of the class and the large number of CS reports processed have reduced the amount of time that instructors could give to individuals and their products. It is clear that in the future classes should be kept to a maximum of 15 students or another laboratory instructor should be added to the staff.

g. CE Operations Course No. 8 ended on 8 March. This class was among the better ones: Five area divisions, two supporting units - OTR, TSS - and two JOT's gave scope to the discussions. The maturity and experience of the students (average grade GS-11-12) made for a well disciplined group. From their critiques and their discussions with the instructors, it appears that most of the students enjoyed and profited from the course.

CE Operations Course No. 9 will begin on 18 March 1957. The CI Staff has promised a full enrollment of 15 students.

Personnel

- h. [REDACTED] returned from annual leave 11 March.
- i. [REDACTED] returned from four days sick leave 11 March.
- j. [REDACTED] is away on annual military leave.

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